

**EXCHANGE CENTER AT EXPO SQUARE  
21<sup>st</sup> & Yale in Tulsa, Oklahoma**

**VINTAGE TULSA SHOW**  
**⊕ ANTIQUES & COLLECTIBLES SALE ⊕**

**- FEBRUARY 17, 18 & 19 - 2012 REGISTRATION FORM -**  
Show Hours: 11am-6pm on Friday, 9am-5pm on Saturday and 11am-5pm on Sunday.

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zipcode: \_\_\_\_\_

Best Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

- Spaces measure 10' x 10' and do not include tables.
- Fee for one space rental is \$100 for all three days.

Number of Spaces..... \_\_\_\_\_ x \$100 = \_\_\_\_\_

Number of Tables..... \_\_\_\_\_ x \$10 = \_\_\_\_\_

Do you need electricity?.....If yes, add \$10 = \_\_\_\_\_

Total Charges:..... = \_\_\_\_\_

Deposit Amount Enclosed (Minimum of 1/2 of total above; balance due at check-in) ... = \_\_\_\_\_  
NO SPACE WILL BE RESERVED WITHOUT DEPOSIT

Check # \_\_\_\_\_ Visa/MC/Disc \_\_\_\_\_  
(Please do not send cash in mail) Exp Date: \_\_\_\_\_ CVC Code: \_\_\_\_\_

Optional: Floor Placement Request (Not guaranteed): \_\_\_\_\_  
NUMBER OF PROMOTIONAL POSTCARDS YOU WOULD LIKE TO HAVE MAILED TO YOU: \_\_\_\_\_

**MAKE CHECKS PAYABLE TO: HERITAGE EVENT COMPANY LLC,  
7107 S. Yale Ave. #253  
Tulsa, OK 74136**

My signature indicates I have received the Vintage Tulsa Show Liability Waiver and agree to abide by all terms and conditions set forth by Heritage Event Company for participation in the event.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**OKLAHOMA TAX ID# (If applicable)** \_\_\_\_\_

**TULSA, OK – Vintage Tulsa Show at the EXCHANGE CENTER IN THE EXPO SQUARE  
Facility Address: 4145 East 21<sup>st</sup> St., Tulsa, Oklahoma – February 17, 18 & 19**

Climate-controlled, indoor facility at 21<sup>st</sup> & Yale

**Set-up:** February 16: 9am – 9pm and February 17 from 7am – 11am.

Drive-in access available on Thursday only (Preview passes may be sold to the public on Friday morning)

**Tear-Down:** Complete by 10pm Sunday evening.

**Vendor Operating Rules & Regulations**

- All arrangements for vendor space at the Vintage Tulsa Show event, held at the Exchange Center at Expo Square, are to be made with the promoter (Heritage Event Company LLC).
- Vendors will be assigned space by promoter upon registration with deposit. **NO SPACES WILL BE HELD WITHOUT DEPOSIT.** For your convenience, we accept Visa, Mastercard and Discover or your personal check / money order. Promoter will accommodate vendor placement requests whenever possible, but reserves the right to place/relocate a vendor to another location at promoter's discretion.
- All participating vendors must complete and sign requested registration forms for participation in the event. **NO SUBLETTING ALLOWED.**
- Vendors requiring use of electricity must provide their own extension cords. We advise a minimum of 50 feet in length.
- Vendors are to position their display so as not to impede aisle traffic, cause a safety hazard, obstruct areas that must meet fire code, or infringe upon another vendor's rental space. Vendor agrees to keep their display and merchandise within the boundaries of their designated rental space. Vendor agrees to modify their display at Promoter's request regardless of reason.
- Vendor merchandise must consist of antique/vintage merchandise. Exceptions complimentary to the theme of the show, as deemed appropriate by the promoter, will also be acceptable and determined on a case by case basis. Overall representation of any booth must at all times represent quality and all items must be accurately represented. Promoter reserves the right to ask vendor to modify or remove their merchandise if promoter deems it is not consistent with the theme or quality of the show. **NO REPRODUCTIONS.**
- We strive to create a fun, relaxed atmosphere at our shows and expect every vendor to contribute to that effort. Each vendor must behave in a respectful and professional manner, with propriety and self-control. Additionally, vendor is expected to refrain from the use of profanity. Please be aware that failure to comply may lead to dismissal from the show and barred participation in future shows at the Promoter's discretion.
- Vendors acknowledge Heritage Event Company LLC dba Vintage Tulsa Show and Expo Square as the authoritative bodies responsible for management of the event and insuring that all vendors comply with the above rules and regulations.
- Vendor grants permission to Heritage Event Company LLC to use images of vendor (including any motion picture or still photographs made by the Promoters of vendor's likeness or merchandise) for any purposes in connection with promoting the event, which may include advertising, promotion and marketing. The Promoters may crop, alter or modify/combine such images with other images, text and graphics, without notifying vendor. Vendor consents to use of their name and any other information provided by vendor to the Promoter be displayed as necessary in order to promote the event.
- Sales Tax: Promoter will provide vendors with appropriate sales tax information at the event and will have a submission area available to submit taxes due at the conclusion of the show. Vendor understands Promoter is required to supply vendor participation information, which includes registered name, address and phone number of all vendor participants, to the Oklahoma Tax Commission at the conclusion of the event.
- Cancellation policy: Deposits are non-refundable, but can be rolled to another Heritage Event Company show if cancellation notice is given in writing at least 15 days prior to show set-up date. Cancellations given less than 15 days prior to set-up date, no-shows, and walk-outs during show forfeit booth rental deposit regardless of reason.
- **Your participation in the show indicates your acceptance of these terms. For any questions or concerns, contact Gail Kinney at 918-619-2875 or [vintagetulsa@gmail.com](mailto:vintagetulsa@gmail.com).**

I have read, understand and will comply with the rules and regulations.

PRINT NAME: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Heritage Event Company LLC  
Waiver of Liability and Hold Harmless Agreement**

- In consideration for receiving authorization from Heritage Event Company LLC to participate in the Vintage Tulsa Show event, I hereby RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE Heritage Event Company LLC, Expo Square, their officers, agents, volunteers, or employees (hereinafter referred to as RELEASEES) from any and all LIABILITY, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by me, my agents or associates, or any of the property belonging to me, or minor children under my care WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES, or otherwise, while participating in such activity, or while in, on or upon the premises where the activity is being conducted.
- I am fully aware of the risks involved and the hazards connected with this activity, including but not limited to travel and/or any on-site hazards. I hereby elect to voluntarily participate in said activity with full knowledge that said activity may be hazardous to me and my property. I VOLUNTARILY ASSUME FULL RESPONSIBILITY FOR ANY RISKS OF LOSS, PROPERTY DAMAGE OR PERSONAL INJURY, INCLUDING DEATH, that may be sustained by me, or any loss or damage of property owned by me, as a result of being engaged in such activity, WHETHER CAUSED BY THE NEGLIGENCE OF RELEASEES OR OTHERWISE. I further hereby AGREE TO INDEMNIFY AND HOLD HARMLESS the RELEASEES from any loss, liability, damage or costs, including court costs and attorney fees, that they may incur due to my participation in said activity, WHETHER CAUSED BY NEGLIGENCE OF RELEASEES or otherwise.
- I understand that Heritage Event Company LLC does not maintain any insurance policy covering any circumstance arising from my participation in this event or any activity associated with or facilitating that participation. As such, I am aware that I should review my personal insurance portfolio.
- It is my express intent that this Waiver of Liability and Hold Harmless Agreement shall bind members of my family and spouse, if I am alive, and my heirs, assigns and personal representative, if I am deceased, and shall be deemed as a RELEASE, WAIVER, DISCHARGE AND COVENANT NOT TO SUE the above-named RELEASEES. I hereby further agree that this Waiver of Liability and Hold Harmless Agreement shall be construed in accordance with the laws of the State of Oklahoma.
- IN SIGNING THIS DOCUMENT, I ACKNOWLEDGE AND REPRESENT THAT I have read the foregoing Waiver of Liability and Hold Harmless Agreement, understand it and sign it voluntarily as my own free act and deed; no oral representation, statements, or inducements, apart from the foregoing written agreement, have been made; I am at least eighteen (18) years of age and fully competent; and I execute the Release for full, adequate and complete consideration fully intending to be bound by same. Any minor children, of which I am their parent or legal guardian or have been given custody of their care by the act of bringing them to said activity with permission of their parent or legal guardian, do also empower me to make decisions on their behalf and certify this Waiver of Liability and Hold Harmless Agreement in their person.

I have read, understand and agree to all the terms of the waiver of liability and hold harmless agreement.

PRINT NAME: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

\*\*\*\*\*

**PLEASE SIGN BOTH PAGES OF THIS FORM AND SEND WITH COMPLETED REGISTRATION & DEPOSIT TO: HERITAGE EVENT COMPANY, 7107 S YALE #253, TULSA OK 74136. QUESTIONS? CONTACT 918-619-2875**